

# SEPTEMBER PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD ON WEDNESDAY 28<sup>TH</sup> SEPTEMBER 2022.

CHAIRMAN MIKE NEWBURY (MN)

Present: Chris Weavers (CW): Mario Terzino (MT): Karen Joy (KJ): Ken Howard (KH): Mike Newbury (MN):

1. Apologies: Kim Elliott (KE): D Walton (DW):
2. Confirm minutes of August 2022 meeting Confirmed.
3. Declaration of Trustees interests No new interests.
4. Matters arising (a) (KH) Hall Hiring and Conditions Forms: Trustees to submit to (KH) suggested wording re cancellation of hall booking and hire fee.
5. Treasurers Report (CW): A full account had been circulated to trustees; it is expected that coming expenditure would be in the region of £4.5k. Years income around £10.4k expenditure year on £15.8k. Excluding capital expenditure there would be a surplus of £1.8k. Expected balance end March 2023 to be £52.1K.
6. Outstanding Hall Hire Fees (ALL): Matter discussed at length. An audit had discovered a deficit of fees to be paid for hall hire by a regular user over a period of time, these considered not recoverable. Improvements to future bookings and payments by subject in question would be changed.
7. Fire Doors: (KH) The quote provided by Burgess Windows and Doors approved £4450.13p. £400 from The Pantry to be paid. Confirmation to Burgess sent.
8. Solar Panels (MT) (MN) (CW) The funding papers for Viridor being completed for submission. (KH) to enquire re planning permission from Cherwell District Council they are the landlords but not owners of village hall.
9. CCTV Update (MT): This matter discussed re installation of interior camera. Agreed that (MT) and (MN) in absence of (MT) would be sole Trustees involved. Camera would not be monitored only referred to in case of an incident reported.
10. Parish Newsletter Circulation (KH) discussed no further action.
11. Play Area Update (MT) as a result of safety check spare parts from installer have been obtained to be fitted.
12. Village Hall Grounds (KH) the grounds and play area are in need of attention, hedges, trees and waste matter. Discussed (MT) would approach Parish Council for details of their groundsman with a view of getting a quote for work to be carried out.
13. Christmas Market (ALL). Matter discussed at length. Proposed an Ad Hoc meeting by the trustees to be held to carry forward planning.
14. Bingo Night (ALL) This was a successful evening raising nearly £300 towards the play area maintenance. Other matters discussed.
15. Film Night (ALL) The position re a suitable projector was still being investigated, the proposed film shows for October cancelled, a date in November would be agreed later. Agreed that Halloween night suitable music would be provided via the TV monitor to add to the evenings event.

16. Functions (MT) suggested that a possible Christmas lunch be provided free of charge to the senior citizens and carers of the village in January 2023. Agenda item for November meeting.
17. Keys new Trustees (ALL) discussed on obtaining keys etc. for two new trustees. Agreed letter to past Trustee for return of key fob/keys to be sent by (KH). Further keys to be obtained.
18. Any Other Business: (MN) Explained bar process at Bingo Night and sales: (KJ) Asked if some of the damaged white tables could be replaced. Matter discussed agreed (KH) would investigate and costings on possibly 10 new tables: (MT) stated he would re circulate proposed fridge details to go in drinks cupboard for agreement by trustees to purchase: electric socket fitted for same. Cider equipment discussed to be removed from cupboard. Villager David Cook had intimated he would store items at his location. (MT) Discussion on drinks purchases. (KH) Discussion on Kim standing down as booking clerk. (KJ) stated she would liaise with (KE) re how system works and if feasible would take on the position of booking clerk. (KH) Bye Laws state from October to March following year meetings would take place from 7p.m. Discussed and agreed. If for any reason a meeting could not be held in village hall, a Zoom meeting would be arranged.

Meeting closed at 9.15pm. Next meeting Tuesday 11<sup>th</sup> October 7 p.m.

Chairman to be nominated at later date.