

## PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE (PVHMC)

### MINUTES OF MEETING HELD ON TUESDAY 11<sup>TH</sup> MARCH 2014.

Present: Lynda Willis (LW); Sally Clark (SC); Pam Bridgman (PB); Hazel Coleman (HC); Chris Weavers (CW); Martin Brown (MB); Andrew Coleman (AC); Ken Howard (KH)

69/14 Apologies Marie-Claire Nixon.

70/14 Minutes of previous meeting held on Tuesday 11<sup>th</sup> February 2014, to be signed.

71/14 Matters arising Nil.

72/14 Treasurers Report by CW: An additional signatory was required for the VH Bank Account. PB agreed and the bank account paper signatories were now complete. The VH insurance had been paid and a copy of the insurance was on the VH notice board. The electric meter had been estimated by the electric company and we were due a refund in the region of £300. The treasure was now on line with the bank CAF and could check the accounts on a daily basis. There was a general discussion on payments for the VH hire; it was agreed that the present procedure would stay; however a simpler solution may be possible. Both VH accounts at BAF Bank are in balance, £23 was held as cash in hand.

73/14 200 Club update: LW had spoken to the Parish Council Chairman and Parish Clerk on the idea that the monthly draw be carried out prior to their monthly meeting. LW was advised this was not possible. A discussion then held decided that a villager would be invited to the monthly VH meeting to witness and be part of drawing winning numbers, publicity would be given to this. The March draw took place winning numbers were 98; 123; 179; 29. LW would notify the winners and hand out the winnings.

74/14 Village hall development: KH informed the meeting that the Architect had spent two and half hours carrying out her VH inspection in regard to presenting an Initial Design. This would be available before the AGM. The Initial Design would be on show prior to the AGM for members of the village to view and Pauline Blackwood, the architect, had indicated she would be available on the night to deal with questions etc. It was decided that the May Committee meeting would be held from 7 p.m. to 7.30 p.m., when the hall would be open to visitors to view the display and the AGM would commence at 8 p.m.

75/14 Functions: KH on behalf of the Church Fundraising Group asked for permission for a church function to be held in VH on 23<sup>rd</sup> May (a Ukulele Band Night) with a pay bar. The venue needed to have access to toilets. The committee discussed this and it was agreed the function could be held and the VH Committee offered the Church free use of the hall on the night. The drinks licence however would be the Church group's responsibility to arrange and pay for. Lazy Sunday would be on 30<sup>th</sup> March 10 a.m. to 12 noon. SC would send out the shopping list for things to be done. HC would arrange a draft menu. LW suggested that a

quiz evening with a fish and Cchip supper be organised, agreed. AC would enquire about the use of the Fish and Chip van that visits the village and a cost. Agreed tickets would be priced at £10 in including the meal. There would be a separate pay bar. Further functions would be on the April agenda.

76/14. Maintenance and security: A discussion on the coded entry lock to the front door of the VH. MB would make enquiries on an updated coded lock system that may suit the VH Committee better as regards security. MB after a discussion on VH lighting would enquire about alternative bulbs etc. possibly with dimmer switches which would mean users of the hall could decide themselves on the amount of light they required, also possibly saving on power. MB stated that a number of windows were misting up due to the fact the seals had broken; although in the distant future they may be changed, in the short term he would get a quote for just changing the glass sealed panels. MB also stated that the water heater in the kitchen appeared to be defective in that the thermostat was not working correctly; although very hot water was being dispensed it was only about 5 litres at a time. The cost of renewal was not viable at present. MB had dealt with all other matters regarding VH maintenance, for which he was thanked.

77/14 Booking arrangements: LW stated that she had received a complaint about lack of response from the VH phone when trying to make a booking; investigation revealed the subject had been ringing the old VH number. The new number had been advertised extensively, however, obviously some in the village had not noticed. It was also suggested that the VH phone answering message should ID to caller it was Piddington Village Hall number. SC would make arrangements to change the message. HC would arrange a flyer to advertise the date of the AGM plus added information on the VH telephone number. PB offered to deliver these in every property in the village.

78/14 Broadband: KH told the committee that Village Networks had been round the village on the previous Friday doing line of sight for properties south of the village. The VH site is possibly as difficult as it gets to get a signal there; however, they were treating our request as a priority, understanding the benefit it would be. The installation for the VH would be free.

79/14 Laser printer: KH explained to the meeting that at previous meeting a coloured laser printer was thought to be a benefit for VH use. Item 53/14 February minutes gives information on this. KH further explained that he had bought at John Lewis a Brother Coloured Laser Printer reduced from £179 to £99.99p. This printer was in fact the last one available under this deal. KH had installed the printer and it was ready to work. Was this a machine that the VH would like to own for its printing or should KH use it and charge for the work per print? With the VH possible redevelopment project and the increased number of functions there would be an increase in printing which members had been doing for a

considerable time free of charge. There was a lengthy discussion by the meeting on advantages and disadvantages of having our own printer. The meeting decided (KH abstaining), that the VH buy the machine and KH would via HC print work on behalf of the VH. Inks to be replaced and paid for by VH funds.

80/14 Website: HC told the meeting that all matters were up to date and any additional input she would deal with.

67/14 Any other business: SC and CW would liaise with each other via e-mail on bookings, this being a cross reference matter.

Meeting closed at 9.30 p.m.

Next meeting to be held on Tuesday 15<sup>th</sup> April 7.30 p.m.