

PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD ON TUESDAY 8TH JANUARY 2019.

Present: Chris Weavers (CW CHAIR): Ken Howard (KH A/SECRETARY): Bob Dixon (BD): Leslie Oldman (LO): Sam Mylam (SM): John Galloway (JG): Mario Terzino (MT):

1. **Apologies:** Kim Elliott (KE): Sandra Paisley (SP):
2. **Minutes of last meeting held on 11th December 2018, approved and signed.**
3. **Matters Arising:** Children's Play Area: (MT) Grant applications being processed. Matter is part of Parish Council Agenda. Any building on the area will be done after the Village Hall extension is completed. The design has been finalised. Donations have been received from The Pantry and Village Hall. Then a discussion on who will be responsible for the play area when completed, agreed to be an agenda item nearer completion time.
4. **Treasurers Report:** (CW) An account update had been previously circulated. The income over expenditure for financial year ending 2018/2019 would show a deficit of about £5000, this included new kitchen expenditure. There was about £300 worth of drinks stock ready for 2019 Pop up Pubs.
5. **Village Hall Extension Funding:** (CW) Total cost of project £20685: Application to Cherwell District Council of £9842 submitted: Application for £8843 being made to Viridor. Pantry donation of £500, plus £500 from Village Hall account. A £1000 from cider group monies also included. Providing funding is approved from Viridor a third-party payment of 10% has to be paid to Entrust, this is government regulations, and was paid when kitchen completed with Viridor funding.
6. **Village Hall Maintenance:** (BD) There are 4 items in need of attention. The ladies toilet wall needs plastering - a quote for £160 has been received. An electrician has been contacted to view 3 items needing attention. The gents toilet cistern is defective, possibly needs replacing; will be inspected by a plumber. Quotes awaited for fitting inner doors after front doors, to make an airlock which will preserve heating and additional security.
7. **Village Hall Extension Update:** (BD) A confirmation letter is awaited from Cherwell Estates Department, as owners of the land, that the planned extension can be approved. Building Regulations have been applied for. Funding from Cherwell has been lodged and a reply in writing is awaited.
8. **Village Hall Security/Front Doors:** (MT) The front doors are now repaired and suitable for a new security system. A report from an engineer awaited. (MT) Informed the meeting that he is donating a CCTV system to cover the Village Hall and surrounds with a recording box. (MT) and (BD) will deal with this matter in February.
9. **Constitution Procedure:** (KH) had previously circulated a Charity Commission format that may possibly cover what is required by the PVHMC for 2019 onwards. Matter discussed, enquiries to be made with Charity Commission to confirm if the format

was suitable for us to use. (KH) (JG)(CW) would carry on with this updating, hopefully report back at February meeting.

10. **Village Hall Hiring Procedure (Deposit):** Discussed by the committee with reference to outside enquiries re hall hire during weekends (parties). Agreed that the Booking Clerk (KE) would not accept such bookings from outside the village, other such enquiries from village people would be dealt with as at present. (KE) if necessary, would liaise with other PVHMC members.
11. **Village Hall Events/Pub Nights:** Discussed by all and included a list of possible functions submitted by (KE). Film night possibly 15th March confirmation awaited. Decided Pub night on 25th January 2019 would go ahead as usual, it would include 'Happy Hour' 7 p.m. to 8 p.m. (JG) would arrange for outside notice board to advertise this. Other functions discussed a Bingo night: Ukulele Night: Barn Dance.
12. **Any Other Business:** (CW) suggested that there needs to be a shed tidy/clear out session, to be an agenda item for February meeting: (CW) Bank Mandate – there need to be additional signatories, so (BD) and (MT) to be added to bank account as signatories: (CW) Spare keys for hall are available to any member who wishes to have any.

MEETING CLOSED AT 9 P.M. NEXT MEETING WILL BE HELD ON TUESDAY 12TH FEBRUARY 2019 AT 7.30 P.M. (MT) WOULD CHAIR THIS MEETING.