

PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE (pvhmc)

MINUTES OF MEETING HELD TUESDAY 10TH SEPTEMBER 2019.

Present: Chris Weavers (CW/Chairman): Kim Elliott (KE): Bob Dixon (BD): Mario Terzino (MT): Leslie Oldman (LO): Ken Howard (KH/Secretary):

1 Apologies: Sam Mylam (SM): Sandra Paisley (SP):

2 Minutes of meeting held on Tuesday 13th August 2019 confirmed and signed

3 Declaration of Trustees interest: (MT & KH Parish Councillors): (CW & KH Members of Pantry Group & Church Fund Raising Group): (KH Chair of Bicester Police Rural Resilience Group & Executive Member of Oxfordshire Association of Local Councils):

4 Matters Arising: (a) Village Hall Cleaner Position (SM) had informed the Trustees that she no longer wished to be considered for the position of village hall cleaner: (b) Extension door stops (BD) stated these had now been purchased and were fitted and working.

5 Treasurers Report: (CW) had previously circulated to the Trustees a statement on the accounts: There would be a possible small loss in this current financial year mainly due to village hall refurbishments. Income from hire of hall was slightly down on previous years. Pop up Pub was at present in profit. (CW) had reviewed hall hire rates and suggested these should remain at current levels but be reviewed again in 2020. In relation to village hall hire (CW) would search local hall costs as a comparison to our own. Village Hall heating TOE2 meet on 16.10.19 in relation to our funding application. £10000 already received from Lottery Fund towards total cost of £16472. Any installation shortfall had already been approved to be met from village hall funds. Week commencing 11th November would be set aside for the heating work to commence (KE) to confirm with the approved installer, plus how many days should the hall possibly have to be closed for this installation. (CW) circulated a Projects and Accounts information sheet (filed with minutes folder). This showed at present time £51397 was in our accounts including the £10000 lottery grant. The finances were discussed. Further expenditure on the hall (BD) stated that for the new front doors to be fitted and stained a quote of £1279 had been obtained, discussed and approved: Interior of village hall painted quote of £1290 received, discussed and approved. Various paint colours discussed and moved to agenda item for October meeting.

6 Car Park Update: (LO) stated he had read various documents and e-mails in connection with the position of the wording of the Cherwell District Council lease regarding the land on which the village hall stood, Cherwell being the Landlord. (LO) stated that they refer to two documents 1 a Leasing Agreement and 2 The Lease. He had read the latter which only mentioned fencing. Matter discussed agreed by (KH/CW) that an agreement document had not been seen in village hall archive papers. Agreed (KH) would make contact with Cherwell for a copy of the Lease Agreement. They Cherwell had offered for a representative of their council to come and view the car park which (KH) had agreed would be useful.

7 Play Area Update: (MT) (CW) (KH) had had a meeting with the Viridor representative at the play area site and discussed the plans and the funding application. Viridor meet on the 13th September 2019 when decisions on funding are made. It was anticipated that successful applicants would know within a week. A question asked by the Viridor representative was, it was obvious that a play area was being considered for younger children, what was being done for the older members of the village. He was informed that he and (KH) had that same morning had a meeting with the Oxfordshire Playing Fields Representative at the village sports field with a view of discussing various options to install some equipment for them.

8 Security Doors Update: (MT) stated that the code list for the new entry system was in place these details had been passed to (CW) (KE) had also been given other items for use as booking clerk. The codes were now in use in conjunction with present entry code, the new codes would be fully operational from 1st October 2019. (MT) would liaise with the person fitting the new front doors.

9 Pub Storage equipment: (KH) together with (CW) had made room in a cupboard behind the bar area to store Pub drinks, other than the spirits. Wines, Larger and soft drinks were in the fridge. There was ample room in the cupboard to store those items. Although facility was not lockable it was thought not necessary, if hall booked to outside customer items could temporarily be back in lockable cupboard. Matter discussed and agreed. (KE) also suggested that possibly any outside booking for the halls use they could be asked if they required a bar which we could supply profits to village hall account.

10 Speakers Sound System/Other Equipment: (KH) stated that David Hutchings had stated he would supply a quote for the sound system, however due to a family illness he was delayed in doing this. However, he had a conversation with (KH) and regarding certain technical matters was referred to (MT). It is understood that the cost of the sound system would be in the region of £400. (MT) was looking for a small lockable cupboard second-hand, however a new rack system would be about £60/70. Which he would source.

11 Sheds/Garden Maintenance: (MT) had arranged for the DIY man to carry out the work as circulated starting on 30th September 2019, cost to be £300. This is sheds re stained, new roof felt, window seals repaired, the tree side of sheds removed. (BD) had purchased a Spray Gun for weed treatment around the village hall at a cost of £29.90p. Spraying had been carried out and further treatment would be done in due course.

12 Village Hall Maintenance: (BD) supplied the Trustees with a works schedule, originally 20 items needed attention now down to 3 as outlined. Colours discussed re interior painting village hall (BD) would supply a paint colour chart at next meeting for decision on colours. The interior of all the fire doors stain discussed and agreed that Natural Oak would be the appropriate colour. A new maintenance inspection was due and agreed that Sunday 15th September those present at village hall would carry that out. (MT) raised the matter of should the interior of the new storage area be painted, discussed agreed to be a future agenda item.

13 Functions: (KE) The Rob Bonnet talk on 18th October was next item of village hall use (KH) stated that he was in contact with organiser and posters were about to be circulated, plus the night's arrangements were in hand. The Bar would be a village hall arrangement. This function was for funds for the Church and their proposed toilet installation, the Trustees should be helpful in selling tickets when available for £8. The Church group is small and would need village hall help. (CW) raised the question of a bar price list be on show in the bar area, matter discussed and agreed a blackboard should be obtained (KE) to locate. (MT) re Ukulele night ticket cost should be increased as it was always a sell-out. Matter discussed and an agenda item for next meeting. (KE) functions for 2020 should be considered including a Barn Dance.

14 Shed Tidy Day: Agreed Sunday 15th 10 a.m. to 12.

15 Trustees Training: (KH) outlined various dates that were available free of charge for Trustees Training Responsibilities in Oxfordshire nearest location was Tuesday 15th October at Shipton-on-Cherwell village hall 7 p.m. to 9p.m. A number of places would be booked and Trustees would attend

16 Village Hall National Open Day: ACRE had decreed that such an event would be held on Saturday 25th January 2020, purpose to promote village halls in all they do and offer. Discussed and to be a later agenda item.

17 Any Other Business: The Salvation Army had asked village halls if they were willing to have a Clothing Recycle Bin at their premises. Matter discussed and not viable for Piddington village hall location. (KH) made a suggestion that from October 2019 to March 2020 the monthly Trustees meeting should start at 7 p.m. as against 7.30 p.m. Matter discussed and agreed. (SM) to be informed.

Meeting closed at 9 p.m.

(MT) to be chairman at next meeting on Tuesday 8th October 2019 at 7 P.M.