

PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE (pvhmc)

MINUTES OF MEETING HELD ON TUESDAY 8TH OCTOBER 2019.

Present: Mario Terzino (MT/Chairman): Chris Weavers (CW/Treasurer): Sam Mylam (SM): Ken Howard (KH/Secretary):

1. Apologies: Kim Elliott (KE): Bob Dixon (BD): Sandra Paisley (SP):
2. Minutes of meeting held Tuesday 10th October 2019 confirmed and signed.
3. Declaration of Trustees: (MT & KH Parish Councillors): (CW & KH Members of The Pantry Group & Church Fund Raising Group: (KH Chair of Bicester Rural Police Resilience Group & Executive member of Oxfordshire Association of Local Councils:
4. Matters Arising: (a) Village Hall Colour Scheme: (BD) had provided a number of possible colours for the painting of the hall's interior. Matter discussed and two colours identified Mellow Sage and Seldom Seen for consideration. Also discussed that main hall should be painted in an off white i.e. Apple White further discussions by trustees. (b) (KH) Had been contacted by Cherwell District Council in relation to the car park and the lease of the land. It is the Trustees responsibility regarding the matters raised due to the lease issued. Further there are no tree preservation orders within the village hall location. The parked cars owner had been located and the car removed. (c) Security Codes (MT) further codes will be issued to other regular users of the village hall.
5. Treasurers Report (CW) produced an up to date income expenditure document which identified 1. 6-month period to September 2019: 2. Forecast to year end May 2020: 3. Less one off Capital and Renewals: 4. Projections: The closing balance end September was £34413.57p. A sum of money had been transferred from the savings account to current account to cover any shortfall in funding the new heating system. Should the TOE fund application be approved sometime in October then the monies would be returned to the savings account. The document produced by (CW) will be filed with the eventual signed minutes.
6. Play Area Update: (MT) informed the meeting that a site meeting regarding the play area would be held 9 a.m. 9th October involving a Murphy's representative and Proludic the play area equipment provided. Trustees welcome to attend. The matter discussed with regards to landscaping and access to the play area.
7. Funding Projects (ALL) Future funding projects were discussed to be continued at future meetings.
8. Village Hall Fitted Equipment: (MT) had fitted in the extension area a sealed cabinet with various items of sound equipment, to connect to these items a connection plate had been fixed for access inside the main hall. (KH) had spoken to David Hutchings re speakers and his quote for hall speakers would be presented shortly.
9. Sheds Refurbishment Update (MT) these had been repainted by the contractor. The roof did not need new felt as the original was still in good condition. The contractor would be contacted re further work on sheds.

10. Village Hall Maintenance: (BD) has circulated a proposed works schedule regarding future work on the village hall: Guttering: a contractor had been contacted re clearing and repairing and the cost would be under £100. Front Doors Replacement: The contractor had stated that a new door frame was not needed when fitting the new front doors, therefore his original accepted quote of £1279 would be reduced. It is anticipated these doors will be fitted early November 2019. Decorating the Interior of Hall: An additional quote of £1980 had been received. The original quote from a contractor of £1290 discussed and approved. Meeting discussed when this item of work should commence and agreed that January 2020 would be a more acceptable time as the hall would have to be closed and regular users would need this information early. The new fire doors need additional draft proofing and (BD) would be informed so he could liaise with the contractor.
11. Functions: 18th October sports talk night a Church event the bar a village hall event. Anticipated about 50 plus people would be attending. 1st November Halloween (ISM) would liaise with (KE) regarding confirmation of music and what facilities the DJ required. 29th November Ukulele night a village hall event discussed and agreed tickets would be for sale at £6.
12. Trustees Training Evening: (KH) The event advertised was in fact not a full training evening as thought. We would be informed when a full training event was to be held in 2020.
13. Any Other Business: Garden Furniture: Matter discussed re future furniture need when new play area completed, plus other furniture discussed. An Exit light was not working enquires to be made.

Meeting finished at 8.30 p.m. Sam Mylam to be chair at next meeting on Tuesday 12th November 7 p.m.