

# PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

## MINUTES OF MEETING ON TUESDAY 14<sup>TH</sup> JANUARY 2020

Present: Chris Weavers (CW/Chair): Sam Mylam (SM): Leslie Oldman (LO):

Mario Terzino (MT): Ken Howard (KH):

1. **Apologies:** Kim Elliott (KE): Sandra Paisley (SP): Bob Dixon (BD):
2. **Minutes of meeting held on Tuesday 10<sup>th</sup> December 2019 confirmed and signed.**
3. **Declaration of Trustees Interests:** (MT & KH Parish Councillors): (CW & KH Members of Church Fund Raising Group): (KH Chair of Bicester Police Rural Resilience Group & Executive member of Oxfordshire Association of Local Councils):
4. **Matters Arising:** (a) Letter re Fencing matter discussed and agreed content of letter to be sent: (b) D Hutchings boards: (CW) to complete purchase of boards: (c) Cider Cupboard: On going enquiries: (d) Garden Furniture: On going enquiries: (e) VH Painting: Painting completed contractor has been paid: (f) Cash Till discussed (MT) further enquiries:
5. **Treasurers Report:** (CW) Had previously circulated a spread sheet of the Finances. Due to overheads during the re-furbishment of the hall this had cost in the region of £13000/£14000. However, without these costs a profit in the region of £4500/£5000 would have been made. (CW) explained that he had enquired of our bank to confirm it was possible to set up an on line banking system where payments could be made as against sending cheques. Discussed and agreed that this system should be set up.
6. **Heating:** (MT) the halls Wi-Fi system provided by Village Networks had been Bridge Mode and passwords separately for the Committee and village hall visitors had been programmed. The Heating was working on manual setting and await information from contractor on setting up the Wi-Fi connection. It had been found that hall users when leaving the hall had left the heating running (MT) would set cut off times within the system. The main invoice of £14000 has been paid. A funding donation of £2000, was being processed via the Parish Council and TOE2 to be paid to heating contractor upon hand over of the completed working equipment. The old heating system would be removed in April 2020.

7. **CCTV/Wi-Fi Update:** (MT) The CCTV had been set up to cover the new play area and was working. Matter discussed and agreed that an additional camera be purchased at a cost of £70. Wi-Fi previously discussed and a sign in village hall would give the password to users.
- 8 **Play Area Update:** A discussion on when to officially open the play area took place (MT) was awaiting some final work to be completed on the site by the contractor. Invoices being paid, no handover contract had yet been signed. Agreed that warning signs be placed in the location that the area was out of bounds (KH). A discussion on having an official opening day when all work was completed took place and agreed that this would be the 1<sup>st</sup> April 2020. Further arrangements would be made at future meetings.
- 9 **Maintenance Matters Front Doors:** The new front doors had now been fitted and invoice awaited. (MT) had arranged for the fire doors draft excluders to be fitted, this had been done and an invoice was awaited.
- 10 **Functions:** Discussed (KE) Dog event booking approved: Film Night possibly 22<sup>nd</sup> February (MT) to test equipment prior to confirming: Rob Bonnet to be approached re Quiz night (KH): Ukulele night 27<sup>th</sup> November agreed (KH) Ticket sales procedure discussed for further discussion at later meeting: Cider Day had been booked: (MT) suggested a Christmas market day (KH) to speak to Pantry Group: A Village Bake off (KH) to speak to Mrs Ashton: (KE) A table top sale: Pub nights as usual 31<sup>st</sup> January next one.
- 11 **Any Other Business:** (KH) raised the matter of Parish Matters Village Magazine and its possibly closure, the 5 villages involved had been asked to make a contribution towards running costs. Due to our Charity status it would not be possible for the committee to make a donation but could pay for a monthly publicity slot at a cost of around £105. Discussed (KH) to make further enquiries. 200 club discussed re collection of monies when next round was due. Discussed and to be an agenda item for April.

Meeting closed at 8.55 p.m. Next meeting Tuesday 11<sup>th</sup> February 2020 7p.m. Bob Dixon to be chairman.