

# PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

## MINUTES OF MEETING HELD ON TUESDAY 11<sup>TH</sup> FEBRUARY 2020.

Present: Bob Dixon (BD/Chairman): Chris Weavers (CW/Treasurer): Ken Howard (KH/Secretary): Sam Mylam (SM): Leslie Oldman (LO): Mario Terzino (MT):

Prior to the meeting opening the Committee were addressed by Mrs. M Ashton who outlined the possible procedure for the Piddington Bake Off. A discussion took place and was agreed that the format would be based on 2019 bake off. The 4<sup>th</sup> July 2020 was a suitable date and agreed. The Village Hall would be available evening before for setting up. A charge of £2.50p per entry of food would be made. A £5 fee for 5 tokens would be made for people taking part in the tasters, where they would leave a token on a plate next to their first choice in whatever class. Additional tokens could be obtained for £5. Tasting would start at 12 noon. Refreshments would be made available. The VH committee would assist in this on both days. Some prizes had already been obtained.

**1 Apologies:** Kim Elliott (KE): Sandra Paisley (SP):

**2 Minutes** of meeting held on Tuesday 14<sup>th</sup> January 2020 confirmed and signed.

**3 Declaration of Trustees Interests:** (MT & KH Parish Councillors): (CW & KH Members of Church Fund Raising Group): (KH Chair of Bicester Police Rural Resilience Group & Executive member of Oxfordshire Association of Local Councils):

**4 Matters Arising:** (a) Parish Matters (KH) outlined information he had on the proposed continuation of Parish Matters a meeting of all the 5 villages involved was held on the 10<sup>th</sup>, information would be passed when outcome known. There was then a discussion of the village halls small advert that appears in the magazine. This same advert had not been updated for years. It was free, however, it failed to enhance the halls upgrade. (BD) offered to draft a new half page advert for future inclusion this would be circulated to committee. (b) Cider Cupboard (MT) the door to the cupboard needed 4 grills for circulation at a cost of £14.35p each: Some form of heating was required a convector heater at a cost of £39.99p: Electricity supply to be feed into the location: Steel shelving to be obtained cost £390: Discussed and agreed. (c) Cash Till (MT) enquiries continue: (d) Garden Furniture Awaits quotes:

**5 Treasurers Report:** (CW) A spread sheet had already been circulated. £13000 had been spent towards hall upgrades; Profit for year without these costs would have been in region of £4500/£5000. Village Hall fees were last increased in January 2018. There was a discussion on an increase to future hire charges, maybe to a maximum of 5%, (CW) to advise. Online banking was possible and forms to be a signatory was handed to (SM) (BD) and would be passed to (KE) for their consent. The halls insurance had been paid, the insurers were asking for the value of the new play area, this would be supplied.

**6. Heating:** (MT) stated that all the electrical and Wi-Fi matters were now working, a link up was awaited to the various personal devices to activate the heating. Due to heating on occasions being left on the control box had now been set to turn the system off at days end. The present old heating system would remain in place until the new heating had been fully commissioned. It had however, been turned off at supply. (CW) was monitoring the cost of new heating but until it was fully commissioned there was no true comparison.,

**7 Children's Play Area:** (MT) the 4<sup>th</sup> April had been agreed by the contractor as opening day. Rob Bonnet would 'cut the ribbon' 2 new information signs had been obtained and would be fitted to the area: Oxfordshire Playing Fields Association would cover the event for their Magazine. David Hughes Cherwell Council has been invited Cherwell were part funders. Further publicity enquiries to be made. A discussion on play area approach re car park, awaits information. Easter Egg Hunt (KE/SM) dealing.

**8 Fencing/Trees:** (CW) outlined the present and past position to update (BD); A number of enquiries had been made to locate the suitable trees to replace those removed (possibly £1.74p per tree): A possibly supplier had been found to supply 14. M Phillips had removed 2 fence panels and was going to replace one more, thus removing the possible danger to Children.

**9 CCTV/Wi-Fi:** (MT) The CCTV now operational and an additional camera to be installed. Wi-Fi had been re-programmed and passwords for Trustees had been circulated, plus an additional general hall password set.

**10 Maintenance:** (BD) Guttering inspected and water course from that needed further investigation: Facia Boards further investigation and remedy: Fire Escape door in kitchen needed completely replacing (cost £320) plus a new outside door lock to be obtained: Gents Toilet problem known and would be part of the toilets upgrade later in the year. At the March meeting (BD) would

be in possession of 3 quotes for the toilets upgrade and the committee would have all details explained in situ at that meeting.

11. **Website** (BD) outlined some improvements to the website and this was discussed in full. Further information to be circulated.

**12 Functions:** (KH) Confirmed that Rob Bonnet had agreed to do a quiz on 27<sup>th</sup> June 2020, proceeds shared with Church towards their new Toilet/Servery. Pop up pub on 26<sup>th</sup> June would be cancelled. (CW&KH) on 25<sup>th</sup> February would attend Stratton Audley village hall 7.30 p.m. for talk on Trustees responsibilities: 22<sup>nd</sup> April (KH) would be chairing the Bicester Police Rural Resilience Group meeting which involves 39 villages: Coffee/Book mornings dates on website: As are Pub nights.

13. Any Other Business: Viridor publications and materials being obtained for publication: Towels in Ladies Toilet discussed, agreed that the paper towels supplied would be sufficient in future. Additional drying facilities maybe incorporated into toilets upgrades. Suggested that VH Committee consider arranging a Piddington Christmas Market. Enquires from The Pantry group would be made re contacts. Suggested that a New Years Eve party be considered. Matters discussed agreed that a sub committee of trustees would meet ad hoc and discuss. March meeting 7 p.m. From April revert to 7.30 p.m.

Meeting closed at 9 p.m.

Next meeting Tuesday 10<sup>th</sup> March 2020 7 p.m.