

PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD ON TUESDAY 11TH AUGUST 2020

CHAIR SAM MYLAM (SM)

Present: Chris Weavers (CW/Treasurer): Bob Dixon (BD): Mario Terzino (MT): Ken Howard (KH/Secretary):

1. Apologies: Kim Elliott (KE): Leslie Oldman (LO): Sandra Paisley
2. Minutes of meeting held on Tuesday 14th July 2020 agreed.
3. Declaration of Interest: No additional declarations.
4. Matters Arising: (a) Electric Use Additional Devices (CW) awaits request from SSE: (b) Risk Assessment Implementation (BD) All posters in position apart from front door will be fixed when hall opens. Government guidelines being monitored: All necessary equipment installed, and supplies purchased at a total cost of £590. Suggested that excess toilet rolls held by hall shop be purchased. Committee thanks (BD) & (SM) for working on the Risk Assessment and other necessary matters.
5. Treasurers Report: (CW) circulated to all members a resume of current position which basically shows that with no village hall activity foreseeable account would be in the region of £1.5k loss, this would be excluding the Government Grant of £10000 and one off expenditure for the year of £6. Should some activity take place the loss would be reduced to 0.9k. This depended on take up of hall use and events. Regardless cleaning and electric costs have been taken into account. With no activity reserves would stand at £6000 at year end. (KE) (SM)(BD) are now signatories to the hall bank account.
6. Opening Village Hall: Discussed and suggested date 12th September 2020 was agreed. Possible usage at present would be the Discussion Group: Dance Pair: Table Tennis and possibly Bowls Club. (CW) had asked our regular users on their position and would ask again to verify usage. Sneeze screens have been installed at the counters, 2 sanitisers, paper towel dispenser and 18 cleaning items. Agreed prior to opening the hall would need a good clean to be discussed with cleaner (KH & KE) to deal.
7. Play area use/Management: (MT) had displayed necessary signs around the play area re terms of use and safety. An additional notice pole would be fixed within the play area location. Bird droppings onto equipment from overhead electricity cable had been reported to SSE and agreed would be dealt with in September reference ERV971 SSE.
8. Cleaner: A suitable cleaner had been found and the job description discussed. It should include empty bins from hall and play area: Check sanitisers are full. (KE & KH) to liaise with the cleaner.
9. Maintenance Matters: (BD) Jerry would fit the new fire door in kitchen on 24th August 2020, a lockable door handle would be fitted to outside of door for

emergencies and keys for this to be available to all Trustees. The right-hand hall fire door sticks possibly due to summer heat, plus fire door in storage area also sticks to be checked by carpenter. (BD) suggested that if the toilet refurbishment went ahead, he would talk to builder about fitting automatic turn on and off taps, costing and extra fitting would be obtained, meeting agreed to enquire.

10. Functions: (KH) pointed out that bookings were on the calendar for 29th November Ukulele Night and 5th December market; Matter discussed at length and agreed that these should be cancelled. Pop up Pub nights to be discussed at future meetings: Coffee mornings also to be discussed future meetings: (MT) raised the Apple Day/Cider making scheduled for October at VH, although the Cider group had not made a decision if on or off. Matter discussed and generally accepted that use of car park only for the event was possible. Await Cider group decision.
11. Any Other Business: (BD) raised the question of the flag pole, when windy catches on the apex of the roof and can be heard in the hall, solution discussed: (BD) had found 14 plus tea towels belonging to Village Hall, suggested these be allocated to future hall users, agreed: (CW) stated that any discussion on hall charges increase be deferred until the full use of hall was viable.

Next Meeting Tuesday 8th September 2020 7.30 p.m. in village hall Chair Chris Weavers.

(KE/KH) to arrange with cleaner for hall to be ready for use on that date.