

PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF ZOOM MEETING HELD ON TUESDAY 13TH APRIL 2021.

CHAIRMAN MARIO TERZINO

Present: Chris Weavers (CW): Kim Elliott (KE): Bob Dixon (BD): Mario Terzino (MT): Sam Mylam (SM): Ken Howard (KH):

1. **Apologies:** Sandra Paisley (SP): Leslie Oldman (LO):
2. **Confirm Minutes** 9th March 2021.
3. Declaration of Trustees Interests: No new declarations.
4. **Matters Arising:** (a) Floodlights (BD) meet with electrician (R Lee) on site at Village Hall discussed 2 floodlights at car park side of hall, and 1 floodlight overlooking play area. Cost £430, proposed by (MT) seconded by (KH) vote unanimous. Work will be completed in June 2021. (b) Front door keys (MT) unable to locate keys duplicates to be obtained. (c) New side gate (KE) work completed cost £120. A discussion on making this gate lockable (BD) to locate chain and lock for future use. (c) (MT) additional 2 CCTV cameras needed to cover areas of outside village hall not already covered, Discussed and agreed. Cost approximately £80 per camera.
5. **Treasurers Report:** (CW) Years end financial report already circulated to members showing a surplus as of 31/3/21 of £45,156.71p. Money had been received from the Government during Covid lockdown amounting to £20,707. 83p. The accounts submitted to Mrs Thomas auditor for approval. When signed off the accounts will be attached to these minutes, shown on the village hall website and posted on village hall notice board.
6. **Gents Toilet Procedure** (BD) The gents' urinals are waterless and contain a special cartridge. A special cleaning product has been purchased. The cartridges were recently checked and found to have some grit possibly from the dust of floor being sanded, all now clear. Replacement cartridges have been ordered at a cost of £70. The cleaner to be introduced to cleaning procedure prior to hall opening.
7. **Maintenance Matters:** (BD) 3 windows need replacing doubled glazed ones due to broken. 2 in the lady's toilet, 1 right hand side of hall far end. Quote obtained £265, agreed. Village hall floor maintenance a spray mop had been obtained with recommended special cleaning fluid. The purchase of an industrial polisher not thought necessary at the moment, await to see

how wear and tear shows up. The cleaning fluid and mop should cover all possible problems for some time. To be reviewed in due course.

8. **Legal Letter:** (CW) had received at his address a letter from a publishing company in Marsh Gibbon asking to complete a survey on possible legal problems encountered by the Trustees, as they were considering publishing a book. This matter discussed and thought that the Trustees have a number of official avenues to ask should any legal problems arise. Letter not replied to.
9. **200 Club working party set up:** This matter discussed at length with various opinions. Nothing decided. To add to future agendas.
10. **Wi-Fi (MT)** Oxfordshire County Council have a plan to offer village halls free Wi-Fi for 18 months, application has been made, although there are certain restrictions. Options discussed and was left to (MT) to continue his discussions with Village Networks. To be on next meeting's agenda.
11. **Dustbin Covers:** (All) had been suggested for security reasons the dustbins be stored in a safe enclosure due to non-village hall articles being left near them. Discussed. A new CCTV camera will cover that area, main gate is kept closed, no dustbin enclosure required.
12. **Bike Rack/Measuring Height Stick:** (KE) suggested that a bike rack should be obtained for bikes to be parked on as against leaning on the walls of the hall. Discussed and agreed (KE) obtain, cost in region £30. The idea of a children's measuring height stick be situated near to play area for sole use of children discussed and decided against.
13. **Speed Sign:** (KH) There was a metal 5 mph speed sign on the front gate, which was badly positioned could possibly be dangerous. It had been removed and was stored in the village hall. Discussed as to should it be repositioned and replaced with a new sign. Discussed no replacement of sign.
14. **AGM 13th July 2021 at 7 p.m.** (KH) As no AGM was held in 2020, one should, if government guidelines allowed be held on this date in the village hall. This will allow for elections of present and any new Trustees. Agreed.
15. **Pub Night 25th June 2021:** (ALL) Government guidelines finished 21st June, to hold this function is allowed. Additional suggestion that a village party be organised for Saturday 26th children's party during afternoon and pub/disco for adults in evening with buffet. Discussed in detail. The function was possible with additional help from parents of children for the event. (SP) had agreed to 'man' the pub in evening. A request for help would be in the

next parish matters magazine, and response to this would be on the next meetings agenda. All committee members would hopefully be involved.

16.Functions: (KH) A provisional booking had been made for a Ukulele night on Friday 3rd December 2021, all depending on state of Covid restrictions. No other functions requested at present.

17.Any Other Business: (CW) Will circulate the halls past users to see who is considering rebooking hall now, of after 17th May: (BD) suggested that the window curtains in the hall be replaced. Matter discussed and agreed that they be removed and new roller blinds, verticals be obtained. (KE) to enquire on cost. (CW) That a shed clear out and store room should be carried out in late spring, possibly a skip may be needed. Agreed next agenda item. (CW) The weeds around the hall car park needed treating, (BD) stated we had the equipment (KH) volunteered to do that in coming weeks. (KH) In view of the hall being used for elections 6th May, the equipment is usually delivered a few days prior. Suggested in order to save our new floor from being damaged that on the 5th arrangements by committee to erect voting booths and tables for use by voting staff. That our cleaner will carry out cleans on 5th and 7th, cost invoiced to CDC. Agreed.

MEETING CLOSED AT 9.10 P.M

NEXT MEETING TUESDAY 11TH MAY 2021, 7.30 P.M.

CHAIRMAN SAM MYLAM.