

Piddington Village Hall Management Committee Meeting

8 August 2017 – 19:30

MINUTES

Present: John Galloway(JG) Chairman – Chris Weavers (CW) Treasurer – Kim Elliot (KE) – Sam Mylam (SM) –
Al Hopkins (AH) Until 8:30pm.
Rosemary Cox (as observer) until 8:45pm

<p>Morwen Ashton addressed the committee on behalf of the cider group. After David cooks resignation from the Village Hall committee and an uncertainty of the structure of the cider group Morwen told us that she would be the spokes-person and contact for the group, she also informed the committee of the need to find a home for the cider stock. It was agreed that the cupboard off the main hall could be cleared and the cider stored in there, (CW) was to ask the bowls group if they could move their equipment to the outdoor sheds. Morwen told the committee that Apple Day would continue as planned</p>	
<p>Rosemary Cox as the only remaining trustee asked to be fully informed of all aspects of the village hall and be copied into ALL emails and correspondence between the Committee until other trustees are found.</p>	All
<p>1. Apologies. None</p>	
<p>2. Minutes from 11th July meeting were approved and signed</p>	
<p>3. Matters Arising:</p>	
<p>a. Childrens play area. The inspection for this year has now been carried out. (CW) to check report</p>	(CW)
<p>b. Childrens play area – PC involvement. (JG) told the committee that he had attended the last PC meeting and asked what plans they had for play equipment at the playing fields and if we could work together to avoid both parties trying for the same grant monies. The PC informed us that any play equipment at the playing fields was to be for a higher age group than the present equipment at the village hall. They also said any plans would be implemented through the CLP and suggested we should also involve the CLP. (JG) informed the committee he had taken part in the last CLP meeting and was going to write a section for the CLP document.</p>	(JG)

c. Charities commission/Trustees/Trust deed/Constitution (CW) to investigate and report back.	(CW)
d. Resilience Fund Liaison sub-committee. Waiting for date from PC	(JG)(AH)
e. Village Hall Development. Car Park and Render, the date for carrying out this work was postponed following David Cooks resignation, it was decided to go ahead with the project, however the committee was not sure what had been discussed with the contractor. (CW) has agreed to secure a new date for after David's return from holiday. Kitchen. (JG) informed the committee that David Cook had completed the plans for the kitchen and that two more quotes for the work are needed. (SM) agreed to speak with Tace and obtain the quotes. (JG) to email kitchen plans to the committee.	(SM)(JG)
g. Pantry Financial Assistance (CW) informed the committee that The Pantry Has very kindly offered to make a donation of £3000 towards the kitchen refurbishment. (JG) to write letter thanking The Pantry	
h. Restock of Glasses for the Bar. (JG) still to source	(JG)
4. Treasurers Report. (CW) presented the figures for the month reporting no change with an expectation of a surplus of around £3.5k for the year	
5. Events Review. PUP, (CW) informed the committee that the takings for the last PUP was £135.20 and the general trend for the last few months was down. (KE) suggested that the PUP could have themed evenings, <i>i.e.</i> Hawaiian, Cocktail evenings, Skittles, Music, and Halloween . A discussion about publicity followed, Al pointed out that the best publicity was word of mouth. (KE)(SM) agreed to develop some Halloween ideas for the October PUP, they also agreed to organise Christmas decorations for the hall making it an evening where the village could be involved.	(KE)(SM)
6. Events planned	
7 th October October apple day - will still be organised by David Cook.	(CW)
13 th October Film night and 17 th November Ukulele evening - (CW) agreed to check with Ken Howard.	(CW) (KE)(SM)
Skittles evening, to be arranged for January/ February (CW) will check with the church regarding availability.	
15 th December Village Christmas drinks – (KE)(SM) agreed to organise Christmas decorations, and encourage villagers to take part. Possibly 9 th	

December.	
7. Cider Making Equipment – Capital cost responsibility. It was confirmed that the equipment belongs to and is the responsibility of the Village Hall with the proceeds from cider sales going to the village hall.	
8. VH charges review. (CW) expressed concerns that the increase of charges without improvements to the hall was difficult to justify. In the discussion that followed, the committee was reminded that the increase was to cover the rising costs of electricity, cleaning etc. It was decided that it would be best to inform the regular uses of the hall that we intend increasing the fees and what date the increase would be introduced. (CW) to compose draft letter.	(CW)
9. Communication amongst the committee. Carried forward	
10. OVCA Workshop – delegates (CW) informed the committee of courses being held to help organisations to obtain funding. The committee agreed that (CW) and (SM) should attend.	(CW) (SM)
11. 200 club – Recognition to volunteers. It was suggested by(CW) that we give a thank you gift of a bottle of wine, flowers or chocolates to the three people involved with collecting the 200 club monies. The committee agreed	
A.O.B. Following the resignations of David Cook, Charles Brimson and Sally Clark, the committee is in urgent need of more members and trustees. The committee identified possible candidates to be contacted and invited to attend the next meeting. (JG) is to ask Fransesca to include an appeal in her next email to the village.	(JG)
Next meeting 12 th September	