

# PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

## Minutes of Meeting 14<sup>th</sup> February 2017

**Present:** Chris Weavers (CW), Ken Howard (KH), David Cook (DC), John Galloway (JG), Rosemary Cox (RC),

**Apologies:** Kim Elliott (KE)

**Minutes of meeting held 10<sup>th</sup> January 2017** approved and signed

### **Matters Arising:**

**Hall floor:** JG/DC undertake test polish Monday February 20<sup>th</sup> 12:00 CW reported excellent condition of Oakley Village Hall floor. DC to establish how this has been achieved.

**Clean cooker:** undertaken 11<sup>th</sup> January

**Contract cleaning options:** Sally may be able to stand in on a temporary basis. RC to contact. KH to contact Vaughan Mackay. RC to contact Anita. Consider raising payment to £30 per week or £35 per week to include all cleaning materials. DC to clean hall the evening of Sunday 19<sup>th</sup> February. Further cleaning planned on day of shed tidy Sunday 12<sup>th</sup> March

**Kitchen non-slip mats:** Flooring in kitchen and toilet areas to be addressed as part of Hall Improvements Programme

**CO<sub>2</sub> fire extinguisher:** On order. JG to discuss with Marie-Claire

**Chairs with arms:** Delivery expected during the next 7 days

**Review Village Hall Insurance:** Insurance paid and new policy is in effect. Copy of policy schedule to be put on noticeboard CW

**Bank Accounts:** Cash (Current) Account: Forms completed for new signatories. 60-Day notice account: Trustees signatures required. This will either be Marie-Claire or RC, depending upon current entry of Charity Commission website. KH to investigate with Marie-Claire and determine updates required.

**Events printing and production costs:** JG to provide email with information

**Shed tidy:** scheduled for 10:30 Sunday 12<sup>th</sup> March. Pantry and Bowls group advised

**Block Bookings:** Concern remains that there may be occasions when block bookings are not taken up and are not paid for. **CW** to determine the total income received over recent months and compare with number of bookings made.

**AGM Minutes:** **KH** to forward copy of 2016 AGM minutes.

**VHMC Constitution:** (or similar description) **KH** to check online when he has access to password. **DC** to check if a copy is held with Tessa Hall, Community First Oxfordshire.

**SSE Resilience Fund:** Mike Nixon and Mario Terzino were unavailable. Item rescheduled for March meeting.

**Treasurers Report:** Situation remains as reported at last meeting with anticipated surplus for the year at approximately £2,000. We have already achieved a £10,500 high on income and the year is not yet complete. A healthy position of £2,400 from Private Hire.

**Review of Hire Tariffs:** The £10:00 hourly rate has not been increased for several years. In light of increasing costs, it was decided to increase the rate to £11:00 per hour with effect from 1<sup>st</sup> October 2017. It is hoped that this may be partially justified by improvements to the floor and to hall cleaning by this time. This to be announced at the AGM, following which all regular hirers to be advised.

## Events Review

**Pop-Up-Pub – Friday 27<sup>th</sup> January:** Not well attended and a slight loss overall.

## Events 2017 Outline Plan

**Pop-Up-Pubs:** last Friday of every month. **JG**. Decided to provide simple food options on 3 or 4 Winter Pop-Up-Pub nights. End February – cider tasting. End March – Chili Night. **RC**

**Film Night:** Friday 10<sup>th</sup> March Bridget Jones's Baby – all booked **KH**. **JG** to produce poster

**Sally/ELO Band?** Proposed date of 22<sup>nd</sup> April clashes with Military Wives Choir. Unlikely to proceed. **RC** to discuss with Sally

**Summer Barn Dance and Hog Roast** **DC** to contact band and possible hog roaster. **RC** to advise of another hog roaster

**Apple Day:** Saturday 7<sup>th</sup> October **DC**

**Autumn Quiz Night:** **Al** is happy to arrange. **KH/CW** to discuss dates and arrangements with Al.

**Ukulele Night:** Arranged for Friday 17<sup>th</sup> November KH

**Village Hall Development:** Discussion of results of Tuesday 24<sup>th</sup> January meeting. Further meeting scheduled for 7:30 Monday 20<sup>th</sup> February at Ken's. All

**Any Other Business:**

**Holes in concrete:** RC to approach builder

**Meeting Closed:** 9:45pm

**Next meeting:** Tuesday 14<sup>th</sup> March