

PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of Meeting 8th November 2016

Present: Chris Weavers (CW), Ken Howard (KH), Yvonne Weavers (YC), David Cook (DC), John Galloway (JG) Marie-Claire Nixon (MC),

Apologies: Rosemary Cox (RC), Kim Elliot (KE)

Minutes of meeting held 11th October 2016 approved and signed

Marie-Claire informed everyone that she was standing down from the committee and as chairperson and trustee, explaining that she could not devote enough time to the role given increasing work commitments. The committee thanked Marie-Claire for all her hard work. MC said that she would continue to support village hall events and help in any way she can.

We will need to advise Charity Commission of change of trustees once decision on new trustee(s) has been made.

Matters Arising:

Hall floor: Still awaiting the result of our grant application.

Cleaning: The booking for cleaning the cooker and the date (possibly Saturday 19th November) for cleaning the kitchen area and tidying the shed to be advised by **MC**.

Play area: MC advised that no immediate changes are required as a result of the safety report. MC to continue as Play Area Coordinator and will report back to the VHMC as and when required. **MC** to produce a short report on requirements including inspection chart and planned events in Spring 2017. KH reported on possible funding and contingency funding measures from Cherwell and the Parish Council.

Heater repair: New heater element purchased and installation attempted – still not working. **KH** to arrange for the LKT to investigate.

Gutter repair: Repair undertaken.

Repairs to fire doors: Review after the door has had a chance to dry out. Possibly put on hold until extent of hall development plan is known.

Treasurers Report: CW reported a positive picture with little change over the last report. The provision for the cost of the work on the new floor will result in an overall reduction in our balance of approximately £1,000 by the end of the financial year assuming we do not obtain a grant. CW reported excellent results from the October (Halloween) pub night and

from the Apple Day. The pub night takings were £272 against bar costs of about £106. The Apple Day produced a total of approximately £370 for the village hall including bar profits and the share of donations.

Village Cider Economics: DC reported on expenditure to date and potential income during the first two years. DC to produce document.

Hallshire Website: Hazel is prepared to continue to manage the website content provided she is supplied with up-to-date information. CW to supply photographs and recent testimonials.

Events

Apple Day and Harvest Supper - Saturday 22nd October: Next year's event scheduled for one week earlier: Saturday 14th October 2017. Hall to be booked from Friday evening.

Films at Village Hall – Friday 18th November: JG to organise bar and colourful posters

Pop-Up-Pub – Friday 25th November: Chili Night. RC and Sally to prepare chili. KH to donate potatoes and liaise with KE on pre-baking. No beans!

Ukulele Night – Friday 16th December: Tickets out with sellers. JG to organise bar.

Pop-Up-Pub – Friday 30th December: Fancy Dress, mulled wine?

Village Hall Development: Early release of the results of the village hall questions on the CLP questionnaire not yet available.

Any Other Business

Risk Assessment actions: Identified need for non-slip matting in kitchen area and for a CO₂ fire extinguisher. MC to source.

Beer barrel collection/return: Agreed that the trips to XT brewery for pub and events would be shared amongst CW, JG and DC. JG to coordinate.

Chairs with arms: Request received for 8-10 chairs with arms for people who are less mobile. Need to source chairs that will match the red chairs we already have. CW to check source with AI.

200 club: YC reported 1 new sale!

Hand-wash: Request for nice smelly hand-wash for the ladies.

Village Hall insurance: Review policy for rebuild value and trustee liability DC/CW

Meeting Closed: 21:50

Next meeting: Tuesday 13th December