

PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of Meeting 11th October 2016

Present: Chris Weavers (CW), Ken Howard (KH), Rosemary Cox (RC), Kim Elliot (KE), Yvonne Weavers (YC), David Cook (DC), John Galloway (JG)

Apologies: Marie-Claire Nixon (MC), Sue Roberts (SR)

Minutes of meeting held 13th September 2016 approved and signed

Matters Arising:

Hall floor: CW confirmed that the grant application had been submitted and acknowledged. Our application will be considered at the charity's November meeting. A decision on the timing of the work will await the result of our application. The possibility of reclaiming VAT had been investigated and ruled out as the Village Hall is a registered charity.

Electrical documentation: SR has provided the documentation of the electrical work completed. To be filed by **DC**.

Cleaning: The booking for cleaning the cooker and the date for cleaning the kitchen area and tidying the shed to be advised by **MC**.

Cleaner's role: **CW** to investigate cleaner options including contract cleaning.

Play area: Discussed approach to Parish Council. Also discussed potential fundraising – raffle on Apple Day, Bake Off in November. **MC** to advise.

Grounds maintenance: KH confirmed that Ben will continue to maintain the village hall grounds on a regular basis and will also make sure the grass is cut ahead of any specific event if asked to do so. **KH** to ask if the grass could be cut ahead of the 21st October.

Change door lock code: CW confirmed that the code has been changed and that all regular users had been informed. **CW** to write to Charles and Sally to thank them.

Heater repair: The electrician has advised that the heater is obsolete and can not be repaired. We subsequently decided to try and establish the supplier and/or manufacturer to see if that was the case.

Gutter repair: **DC** to obtain bracket and attempt to repair.

Repairs to fire doors: Review after the door has had a chance to dry out.

Premises Licence actions: New licence and note on unaccompanied children and noise levels have been posted. **MC** to distribute Risk Assessment.

Treasurers Report: CW reported a positive picture with income exceeding regular running costs. The provision for the cost of the work on the new floor will result in an overall reduction in our balance of approximately £1,000 by the end of the financial year.

Bar Buyer: **JG** volunteered to act as Bar Buyer and manage stock levels.

Roles of committee members: This question was raised by YW. It was established that while there are specific roles performed by individual committee members (200 club, Treasurer, Secretary, Publicity) all other tasks are undertaken on a voluntary basis depending on their availability.

Events

Apple Day and Harvest Supper - Saturday 22nd October: DC described the organisation and schedule for the day. **KH** volunteered to run the bar at lunchtime. **JG** volunteered to run the bar in the evening.

Films at Village Hall – Friday 18th November: KH confirmed that all has been organised and posters have gone up around the village. The film to be shown is a new release – Florence Foster Jenkins

Pop-Up-Pub – Friday 28th October:

Pop-Up-Pub – Friday 25th November: Chili Night. **YW** to make a meat version and **RC** to make a vegetarian version

Ukulele Night – Friday 16th December

Pop-Up-Pub – December: to be discussed at next meeting.

Village Hall Development: DC advised that most requests for grants or funding are only likely to be successful if the development plans are consistent with the wishes of the village as expressed in a Community-Led Plan where these have been established. **KH** to request an early release of the results of the village hall questions on the CLP questionnaire to provide guidance on strategy.

Any Other Business

200 club: YC reported that numbers are stable and that 6 remain unpaid.

Cones: DC asked if the cones outside the village hall are really necessary. The consensus was that they are preferable to the damage that might occur from cars and

vans parking on the grass. Discussions then focused on the ownership of the grass area. RC to establish if it might be possible to purchase the land from Cherwell.

Meeting Closed: 21:20

Next meeting: Tuesday 8th November