

12TH APRIL 2016 PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE MEETING.

Present: Marie-Claire Nixon (MC); Chris Weavers (CW); John Galloway (JG); Sue Roberts (SR); Kim Elliott (KE); Ken Howard (KH)

MINUTES

75/16 Apologies None.

76/16 Minutes of meeting held on 8th March 2016, for approval and signature.

77/16 Matters Arising: Booking Clerk (MC) informed the meeting that the handover of booking clerk phone and information had taken place. (CW) was at present monitoring booking calls. It was agreed that at the monthly meetings other committee members would take the phone and deal with booking enquiries. At the AGM an appeal would be made for a volunteer to take on this position. Village hall Lighting Fund was discussed; (SR) indicated the dates of 20th 21st April were suitable for the lighting work to be done, confirmation awaited from electrician. Discussed, in view of correspondence received a further enquiry of TOE2 that the go ahead was approved (KH) to deal.

78/16 Treasurers Report (CW) circulated two sets of figures for the year ending accounts. He confirmed that they would be audited by Heather Thomas and would be available for circulation at the AGM. The accounts when circulated would show income and expenditure covering the past five years for comparison.

79/16 Marquee matters weights (KH) stated that the Pantry Group and asked if the committee would be willing to purchase weights for the new marquee which they had replaced. The cost £49.99p per pair and at 3 pairs would be required. After a discussion it was agreed that users of the village hall marquee were solely responsible for its safety and tethering in a way that caused no damage to the item or surrounding area.

80/16 Storage Area Short discussion and agreed to await the CLP report.

81/16 Publicity matters/advertising boards/Magazine liaison (KH) informed the committee that Hazel Coleman webmaster had agreed to collate items from village hall committee for insert in Parish Matters, thus avoiding duplication and wrong information being printed. A discussion on all matters re this agenda item result (JG) offered and was approved he be the Press Officer and would liaise with Hazel on all matters re village hall media publicity. It was also agreed that a permanent publicity board be sited on the grass verge outside the village hall advertising forthcoming functions well in advance (JG) was asked to cost and locate the board he also agreed that he would be able to print suitable posters for the board, the costs to be paid from the village hall account.

82/16 VH Friends (KH) informed the committee that Andrew Coleman who had suggested the original idea had in mind lists of villagers who had subscribed their e-mail address to the Pantry and CLP should be approached also as helpers for village hall matters. (MC) stated that we would require a separate signed mandate from individuals by law. (SR) stated she would draw up such a document to be available at the AGM on 3rd May for volunteers to sign.

83/16 Functions/Pub Night Stock (KH) stated that Andrew Coleman was happy to purchase stock for pub nights and be bar man. (JG) & (CW) asked that proper stock taking was carried out and that any special drink requests from pub night customers should be collated and passed to Andrew. (CW) agreed to be the liaison man between village hall and Andrew, who it was suggested he be known as Bar Manager. Both parties would carry out stock checks as and when necessary. Barn dance (MC) stated that arrangements should now be in hand and ticket prices and food was discussed. Agreed ticket prices would be £12 adults and £8 children under 16. Food would be supplied on the evening. (MC) & (KH) would advertise they had tickets for sale, plus (JG) would set up a separate Gmail account for future ticket enquiries. Music was discussed for future pub nights and background music was acceptable, but a small band full publicity would have to be made so people attending would be aware. The Beer Festival idea still awaited information. (JG) suggested that a function should be arranged for the village to celebrate the Queens 90th Birthday. This was discussed a suitable date of 23rd July 2016 agreed. (JG) would enquire of a known band, there would be a pay bar, and people would be invited to bring

along their own picnic. Confirmation awaits. (KH) stated that he had made enquiries of the Ukulele Bands free dates prior to Christmas. The 8th and 15th December had been quoted. (KH) asked that maybe as a good will gesture that some of the proceeds should go to The Church and CLP group. This was discussed and agreed a date of 15th December, and (JG) suggested that any proceeds to the 2 mentioned parties should be decided later.

84/16 AGM Arrangements (MC) stated the committee would meet at 6.45p.m. And the meeting to open at 7.30 p.m. She would give the annual report followed by (CW) treasurers Report. (KH) would circulate copies of the AGM minutes for 2015. Refreshments would available after the meeting closed.

85/16 Queens Birth Day (CW) had received information via the Parish Council in which Cherwell Distract Council was offering some funding up to £500 to parishes who were celebrating the Queen's Birthday. It was not for food or drink but other ideas. Suggested if the function was confirmed for 23rd July 2016, then an application would be made for funding re The Band/Bunting, discussed and agreed.

86/16 VH Clean Up day and purchases (SR) outlined items required for the clean-up day which she was happy to get expenditure from the village hall funds: discussed and agreed. Meeting on the 24th April 10 a.m. Refreshments would be available.

87/16 Any Other Business (JG) explained as a member of the village Cider group there had been a discussion that the next apple pressing day 22nd October, should be themed a full days village event running into the evening and pub also. (JG) suggested that it may be worth making this a village hall function that could cover costs and obtain drinking licence. To be discussed again.

The meeting closed at 9.55 p.m. next meeting AGM 3rd may 2016 7.30 p.m.