

12th AUGUST PIDDINGTON VILLAGE HALL MANAGEMENT
COMMITTEE MEETING MINUTES.

Present: Lynda Willis (LW); Chris Weavers (CW); Sally Clark (SC);
Hazel Coleman (HC); Andrew Coleman (AC); Ken Howard (KH).

175/14 Apologies: Marie-Claire Nixon (MCN).

175A/14 Minutes of previous meeting held on 8th July 2014
confirmed and signed.

176/14 Matters arising: none.

177/14 200 Club update presented by Yvonne Weavers. At present
161 members. A concerted effort was being made to enrol villagers
who had not joined or allowed their subscription to stop. The
Committee were asked to approach any neighbours re-joining or
renewing their membership. It is known that some new villagers wish
to join. The August draw was made and the winning numbers were
141; 91; 134; 157. LW thanked Yvonne for her efforts and for taking
over the running of the 200 club.

178/14 Treasurer Report: CW presented an up to date account of the
present balance, which showed an increase over July and was very
healthy.

179/14 Savings account proposal: CW informed the committee that
he had been looking at and in touch with our bank, CAF, and it would
be in our interest to invest some of the capital in a savings account.
Although the interest would be low it would be better than the
current account. Various options were discussed and the best option
was the CAF 90 day notice account. It was proposed by KH and
seconded by HC that £20,000 be invested in that account; the
proposal was carried unanimously. CW to make the necessary
arrangements.

180/14 Village Hall Booking Forms: KH had circulated a template from the ORCC re booking hall forms procedure, and it was agreed that SC and CW would meet and update the present VH forms using the template as an aide.

181/14 Food Safety & Hygiene Document: KH had provisionally filled in the form which was passed round and seen by the committee. It was agreed that KH would liaise with MCN when available and then complete the document and send it back to Cherwell.

182/14 Future functions: KH informed the committee on the present situation regarding our Pop-up-Pub night, 29th August. A discussion took place on refreshments for the night, especially with regards to vegetarian options. Arrangements with XT Brewery had been confirmed. Last minute purchases would be made nearer the night. The quiz night on 5th September, a joint venture between Guide Dogs for the Blind and our Church, was discussed. The Hall was being donated free of charge. The Village Hall would invoice the organisers for the drinks and they would reimburse us after the event. The garage sale and afternoon tea function on 13th September: 6 stalls in the hall would be £5 each, there was room for 6. 4 had already been taken. It was discussed re garage sales at homes in the village, it was of the opinion that as all the publicity was being done by the VH that garage owner sales should also, be asked to pay £5. MCN would be the VH liaison person re these garage sales people. KH gave an example of various cake prices he had obtained and nearer the time orders would be confirmed regarding the afternoon tea function.

It was agreed to ask Wendy Taylor if she on behalf of the church would wish to have a small cake stall on this day.

183/14 Maintenance/Cleaning/First Aid: Fire door repairs were being completed within next few weeks. Cleaning of VH had been discussed with cleaner and all parties knew of the rota that may be needed after certain activities. SC had checked and completed the Hall First Aid Kit which was situated in the kitchen area.

184/14 Website/Publicity: HC informed the committee that the website was up-to-date with recent information. HC then suggested buying a large promotional stand that could be situated outside the VH when events were taking place, to advertise to passers by that something was going on in the hall. A discussion took place, and LW said she would make some enquiries and circulate the committee.

185/14 Present during this committee meeting was Mr John Galloway (JG), who had offered his services to serve on the committee; this would be a co-opted position until the next elections. It was proposed by CW and seconded by (SC) that JG is accepted; the motion was passed unanimously.

186/14 Any Other Business: LW stated she had received a complaint from a villager that cars were parking on the grass verge outside the VH; the cones were being moved also. There was no indication who it may be and committee members were asked when passing to see if they recognised who may be parking there. KH said that the architect would be at the VH on 19th at 2.30 p.m. to carry out further measurements of the hall re development; members were asked to attend if they were able. SC enquired about the hall tablecloths. It was expected that whoever used them had to return them washed

and ironed. LW and JG informed the committee that they wished to make a large donation to the VH to celebrate their recent wedding; there was no proviso on how the PVHMC should spend the donation. An identical donation would be made to the Church. The Committee members thanked them both for their generosity and offered sincere best wishes for their future.

The meeting closed at 9.30 p.m.

Next meeting Tuesday 9th September 2014 at 7.30 p.m.