

# PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of meeting Tuesday 12<sup>th</sup> June 2018

**Present** – Rosemary Cox (**RC**) Chris Weavers (**CW**) Sam Mylam (**SM**) Lesley Oldman (**LO**) Bob Dixon (**BD**)

**Apologies** – Sandra Paisley (**SP**) Kim Elliott (**KE**)

**Minutes of the last meeting** – last ordinary meeting held in April.

**Matters Arising -**

- **Constitution Update** – **CW** to update for July meeting. **Act CW**
- **Trustees** – Lesley Oldman and Bob Dixon agreed to be registered with Charities Commission as trustees **Act CW**
- **Resilience Fund** – **RC** noted no further advice from PPC, item discharged.
- **Village Hall Development Kitchen**– **CW** advised that landfill company WREN has awarded the village hall just under £10k towards the cost of the kitchen refurbishment. This will be supported by a further £3k from the Pantry and £3k to £4k from the hall's own funds. The preferred fitter, Shaun Swadling's quote is around £17k. A further £1k is to be paid by a party not connected directly to the VH to the regulatory body, ENTRUST. **Key points** – Shaun Swadling to be appointed for the project, his quote to be reviewed and updated. **CW** to sign formal contract with WREN, work **MUST NOT** start until this is completed, **RC** to formally authorise **CW** as signatory. Hall will be available for hire during works, this likely to run over 5 to 6 weeks, but no kitchen facilities. Timescale for works to be determined. Committee members will be advised of development with full review at the July meeting.
- **Extension for Storage** – **BD** handed the committee copies of three CAD drawings showing a proposed addition of a wood construction storage area that would use the footprint of the paved area at the rear of the hall. Size roughly 7.4 m X 3.6 m. He showed the committee a brochure from the building company Warwick, to show the style of construction. He had obtained preliminary quotes as: £5.8k with felt roof, £7.2k steel roof, £1.5k concrete base, £1.5k double doors plus

electricians and insulation and other totalling up to around £20k. The committee approved the proposal in principle and asked that **BD** obtain at least two further quotes. **SM** may have a possible contact for the groundwork. **RC** has a possible contact for the electrical work. **BD** suggested Shaun Swadling may be a contact for some of the works. **CW** advised that the committee should see if a grant may be obtained to support the costs **Act ALL**

**Treasurers Report** – Taking into account the kitchen costs **CW** was not expecting a surplus this year. 200 club collection almost complete, to be reported at next meeting. .

#### **Events report and planned for 2018 –**

- **CW** advised May PUP income as £120, much the same as 2017.
- Next PUP on 29th June.
- Film Night scheduled for 15th June. **KE**
- Pamper evening scheduled for 30<sup>th</sup> June, **KE** and **SM**.
- Ukulele scheduled for 28<sup>th</sup> September **KE** to advise
- Bingo evening, **KE** to liaise with Al Hopkins. Propose share of proceeds TBA.
- Cider day scheduled for 9<sup>th</sup> October.
- **RC** proposed an Antiques Night. Participants could bring along their goods for valuation by an antiques dealer. **Act RC**

**Committee members** – Vacancies for Secretary and 200 club organiser to be resolved.

**Cider Storage** – no report.

**Inventory of Equipment** – **RC** and **CW** had identified a number of items in the sheds and kitchen that may be considered for disposal. In particular the kitchen must be cleared ready for the refurbishment work. Some more usable items may be advertised in the Parish Matters for collection if wanted. **Act ALL**

**Play Area** – **RC** advised that a group fronted by Olivia Barrett has been formed to take over the running of the play area. They are aware that the next safety inspection is due later in July. The group have their own funding.

**Clean up car park** – **RC** proposed engaging a gardener to tidy up the environs of the hall. This would include the play area for which the play group would pay from their own funds. **Act RC**

**Any other business** – RC noted that the Table Tennis group don't always use their Thursday booking. She asked that KE consider any request for a Thursday and ask the TT group if they still want that evening.

RC Noted old wooden chairs still need to be disposed of.

Next Meeting AGM Tuesday 10<sup>th</sup> July. 7.30pm