

## PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

### MINUTES OF MEETING HELD ON TUESDAY 23<sup>RD</sup> JUNE 2020.

#### CHAIRMAN MARIO TERZINO

Present: Chris Weavers (CW): Kim Elliott (KE): Bob Dixon (BD): Sam Mylam (SM): Mario Terzino (MT): Ken Howard (KH):

The Village hall committee would like to thank Piddington Parish Council for the use of their ZOOM account that helped facilitate this meeting to take place.

1. Apologies: Leslie Oldman: Sandra Paisley:
2. Minutes of meeting held on Tuesday 11<sup>th</sup> February 2020, agreed. Signed by Secretary.
3. Declaration of interest of trustees: No change from last meeting February 2020.
4. Reopening of village hall: (BD) opened this discussion regarding information that the village hall could open from 6<sup>th</sup> July 2020. The matter was discussed at length by the committee, taking into account information received via Government publicity, ACRE and Community First Oxfordshire: The committee agreed that information was necessary before an opening decision could be made, and they were seeking feedback: that advice should be sort from our cleaner on procedure prior to and on opening the hall: that all our regular users should be sent a letter asking their opinion if they wished to reopen/when/and how they may deal with certain restrictions. (CW) to deal. A Risk Assessment would be formulated by (BD) and (SM). Agreed to await this information and discuss again on 14<sup>th</sup> July 2020 next meeting.
5. Treasurers Report: (CW) had previously circulated information and added that under the present lockdown finance losses would be about £5/6000 for the year. So far it amounted to £2/3000. The expenditure in lockdown would be hall insurance: Electricity: water and agreed maintenance costs. Reserves stood at £33000, it was suggested and agreed that some reserves should be invested in a 60-day investment account.
6. Play Area Opening Procedure: (MT) The play area is not ready to be opened. There are still some minor repairs to be carried out by contractor. It will need a full clean prior to opening. A Play Area Committee was being sought who would be responsible for decision on safety and use. CCTV had identified some (Children) at the area during lockdown who had been smoking there. Discussion that the main gates should be repaired and a side gate added so that the area could be closed. (KE) and (BD) will get some quotes.
7. Car Park Vehicles: (ALL) It would appear that a village hall neighbour has been using the car park for storage and sale of cars. Closed/locked gates discussed.
8. Maintenance/Toilet refurbishment update: (BD) Providing the funding comes good hopefully work can start in September on the toilets, the contractor is ready to start then. in the meantime, if hall is opened (BD) will see if it is possible to fit inside door locks to toilet to restrict use during COVID-19. (CW) Funding application to CFC had been sent and a few additional questions asked (KH) to deal with (CW). That organisation meets on 2<sup>nd</sup> September 2020, to approve funders, if successful we should hear within a few days. (CW) an additional application will be made to Viridor in case first one is refused. They meet in early October to make their decision.
9. Cider Cupboard: (BD) all work approved has been completed.
10. Electricity Use/Operation Heating/Cooling System: (CW) reported that he had been monitoring the electricity use during lockdown, and reading weekly regularly show a use of 4/5 Kwts per day, which is very high considering hall is shut. Discussed, appears there is a

500w outside security light that might remain on all night? Plus, CCTV use and fridge/freezer. The heating/Cooling system is turned off. (MT) will check the systems. (KH) to arrange that fridge/freezer is emptied and then switched off. A Smart Meter is being fitted 1<sup>st</sup> July 2020.

11. Water Use: (CW) had received correspondence from our water supplier on usage during lockdown, this had been replied to and awaits further info.
12. Gardening/Garden Furniture: (KH) Ben from Plantasia had completed some gardening recently at VH for which he had been thanked. Garden Furniture decision postponed until 2021.
13. Credit card Reader: Hopefully would be used when village hall open for sales and bookings. (MT) when committee can meet in person will show how it works.
14. Website: (BD) will still carry on posting village hall information on the website: Plus, information will be sent for publication in Parish Matters.
15. Any Other Business: None.

NEXT MEETING TUESDAY 14<sup>TH</sup> JULY 2020, 7.30 P.M. POSSIBLY AS A GATHERING OR AGAIN ON ZOOM. CHAIRMAN BOB DIXON