

PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

MINUTES OF MEETING HELD 10TH DECEMBER 2019.

Present: Sam Mylam (SM/Chair): Chris Weavers (Treasurer/CW): Kim Elliott (KE): Bob Dixon (BD): Mario Terzino (MT): Leslie Oldman (LO): Ken Howard (Secretary/ KH):

1 Apologies: Sandra Paisley (SP):

2 Minutes of meeting held on Tuesday 12th November 2019 confirmed and signed.

3 Declaration of Trustees Interests: (MT & KH Parish Councillors): (CW & KH Members of Pantry Group & Church Funding Group): (KH Chair of Bicester Police Rural Resilience Group & Executive member of Oxfordshire Association of Local Councils):

(KE) is known to the heating contractor, although present during heating discussions and voting she took no part in those matters):

4 Matters Arising: Car Park Foliage (KH) reported that this had been cut at a cost of £125, not £200 as quoted. There still remained a number of Hawthorns to be removed, Plantasia had been spoken to and these would be removed in due course.

5 Treasurers Report: A spread sheet had already been circulated to Trustees. (CW) added that the expected loss in the year of around £8 to £9k> However, this includes one off infrastructure investments expenditure of £13k. Which if excluded would leave a surplus of around £4 to £5k. The Ukulele night concert profit was around £800. (MT) suggested that a Smart Till be purchased which would be able to the last penny show income over expenditure. Enquires to be made. (MT) had purchased CCTV equipment re Play Area and village hall surrounds, invoice to be submitted later.

6 Play Area Update: (MT) had visited the site upon completion and found it left in a dirty untidy condition the contractors had been informed. The benches ordered had still not been fitted. Final Invoices for the completion of works awaits. (MT) had asked for new signage at the Play Area from the contractors. Open day discussed to be decided and contractor would be involved to supervise correct use of equipment. There was then a discussion regarding Michael Phillips fencing which was very close to the play area. Damage to

property and children injured should the fencing collapse which looked possible. Agreed a letter be sent to Mr Phillips pointing out this problem and the explain trustees had a duty of care of visitors to the village hall. (KH) to draft letter for circulation.

7 Heating: (CW/BD/KH: meet with contractor on site when commission of equipment was expected. There was a problem connecting heaters to Wi-Fi. A control panel has been fixed in the hall and this can be used by hall users to either up or lower the temperature, which is set at 17 degrees. The contractor is working on the Wi-Fi connection issue. 85% of work has been carried out and agreed invoice submitted be paid. There would be £2000 on hold from TOE which would be processed by the Parish Council when the last invoice was ready to be paid on works completion.

8 Maintenance: (BD) (a) The new front doors would be fitted in early January. (b) The refurbishment of all 3 toilets was ongoing information on this had been circulated to the Trustees. One quote of £26000 had been received and discounted. Other quotes would be obtained during early 2020. (c) The halls interior would commence on the 3rd January 2020 and last about 12 days. (d) Guttering had all been repaired at a cost of £55. (e) Fire doors drafts matter in hand. (f) David Hutchings who has been fitting the new sound system had used his own crawler boards whilst in the loft. He has offered to leave them there for any other work in the loft and a donation was sought. Discussed and agreed £100 be paid. (MT) stated that the Cider cupboard due to lack of air circulation and heat was causing a mould problem. Matter discussed and enquiries be made to have a grill inserted into the cupboard door, heat from hall via this means would be sufficient.

9 Security CCTV/Codes: (MT) equipment purchased and invoices to follow. Fitting will be carried out as soon as possible. Door codes discussed had been suggested that with new front doors that entry codes be increased from 4 to 6. Matter discussed, decided that village hall trustees would each have a personal fob, and other users would carry on with 4-digit code. Cost of extra fobs to be made.

10. Sheds: The Handyman would complete the sheds work on 15th 16th January 2020.

11 Functions: (KE) people had asked if a table top sale could be organised. Discussed agreed plus refreshments available on day to purchase. Cost of a

table would be £5. For further agendas. (KH) Friday's village party food would be delivered on Thursday evening and Mulled wine made. Beers would be obtained on the same day. Discussions on further events for 2020; Barn Dance: Bingo Night: Comedy Night. Various enquires to be made.

12. Pub Nights: Agreed 2020 pub nights would start in January 2020: 31st January: 28th February: 27th March: next three pub nights fixed.

13 Any other Business: The garden furniture which had been retained from the old play area was discussed. Decided to get a quote for re-sanding and painting. The Cherwell Lottery discussed. Possibly suited to The Church or other village organisation.

Meeting closed at 8.50 p.m.

Next meeting Tuesday 14th January 2020 7 p.m. (CW) to be Chairman.