

## Piddington Village Hall Management Committee Meeting

11 July 2017 – 19:30

### MINUTES

Present: John Galloway (JG) – Chairman, Charles Brimson (CB) – Secretary, Chris Weavers (CW) – Treasurer, David Cook (DC), Rosemary Cox (RC) – part meeting only, Sally Clark (SC), Sam Mylam (SM)

Apologies: Kim Elliott, Al Hopkins

	Action
The meeting was addressed by Marie-Claire Nixon-Davindoff and Sandra Casey on behalf of the children’s play area sub-committee. They explained that irreparable damage had occurred to the train, this has been confirmed by a contractor, who had seen the train from pictures sent to him. The RoSPA inspection will still happen in July. There are other aspects of the play area that are no longer compliant. It was agreed that the train will need to be immediately dismantled (including the springs that are affixed to the concrete base). DC has offered to carry out this work. Marie-Claire and Sandra informed the committee that their current funds will cover the £750 necessary to provide enough new bark to cover the play area. They will explore opportunities for future funding streams, involving the Parish Council and Cherwell DC . It was further agreed to look at publicising use of the play area in September. Marie-Claire and Sandra then left the meeting.	Play area sub-committee
2. Minutes of meeting held on 13 June approved and signed by the Chairman (JG)	Info
3. Matters arising:	
<b>a. Charities Commission.</b> SC is still awaiting log-in details	SC
<b>b. Trustees.</b> This will be addressed once we have log-in details to the Charities Commission website. CW also mentioned that the PVHMC accounts were ready to be uploaded to their website as well. CB to investigate who on the committee can be a Trustee.	SC / CB
<b>c. Resilience Fund Liaison sub-committee.</b> JG and AH will speak to the Parish Council about the Resilience Fund.	JG / AH
<b>d. Village Hall Development.</b> DC presented his ideas for the kitchen and storage area to the committee, which were well received. He is obtaining three quotes to carry out the work – Olly, Jerry and a third quote yet to be arranged. DC handed out a draft specification for the works. The specification will have to be finalised before the three contractors are able to provide comparable quotations. The specification will also need to include the other areas of the VH which require development.	DC

<p>DC has obtained a quote for repairs to the external render of the building (Steve Woodward - £80) and also to the damaged concrete surface of the car park (£220). Both works were approved by committee.</p> <p>DC also confirmed that the damaged electrical socket in the hall has been replaced and that the electrician reported that the reason that the kitchen ring main MCB keeps tripping is that the water heater is 7.5kW and is consequently tripping the MCB when it is switched on. DC has asked for a quote to sort this out. An alternative is to incorporate a small hot water storage tank into the kitchen development.</p> <p>DC mentioned that AL has a contact in Marsh Gibbon who applies for Grants on a 'no-win no-fee basis'</p> <p>The mens toilet urinal tap is working but needs to be switched on when the hall is occupied and off and the end of events. DC is asking for a price to relocate the tap to a more appropriate location.</p>	<p>DC</p> <p>DC</p> <p>Info</p> <p>DC</p>
<p><b>e. Electricity Supplier.</b> CW spoke to SSE armed with the competitive quote provided by CB. CW recommended to the committee that we stay with SSE who have provided a new two year contract with a 4.8% increase overall. Committee approved this.</p>	<p>Info</p>
<p><b>f. Childrens Play Area.</b> A discussion followed on whether this was a responsibility of PVHMC, Parish Council, or CLP. JG will write to the PC Chairman for guidance about its future.</p>	<p>JG</p>
<p><b>4. Treasurers Report.</b> CW had previously circulated his Report and summarised by saying that he expected a £3.5k surplus for the current year. This was warmly accepted. There were no questions arising for the Treasurer.</p> <p>CW referred to his VH Tariff increase proposal which was circulated at the meeting. All committee members to read – a decision on its implementation will be taken at the August committee meeting.</p>	<p>All</p>
<p><b>5. 200 Club.</b> Yvonne Weavers was not present at the meeting, but CW informed committee that income from the 200 Club was £2138 for the year – the best year ever. A free 200 Club ticket will be given to each of the three loyal villagers who help organise this valuable income generator for PVHMC. The committee asked that thanks and appreciation be passed onto Yvonne and her team.</p>	<p>Info</p>
<p><b>6. Events Review.</b> The Barbeque and Barn Dance event was very well received. The event resulted in a surplus of £567 (£365 last year). Thanks were passed to DC and other villagers involved.</p>	<p>Info</p>
<p><b>7. Events Planned.</b></p> <p>7 October – <b>Apple Day and Harvest Supper</b> – DC will provide details at the September meeting</p> <p>13 October – <b>Film Night</b> – this was to have been organised by Ken Howard. JG to write to Ken and ask if he still wants to be involved.</p> <p>17 November – <b>Ukulele Evening</b> – again this was to have been organised by Ken Howard. SC volunteered to organise this event.</p> <p>Date TBC – <b>Skittles Evening</b>. Date and event details will be arranged by CW in conjunction with the Church.</p>	<p>DC</p> <p>JG</p> <p>SC</p> <p>CW</p>

15 December – <b>Village Christmas Drinks</b> (including December Pop-Up Pub) – as discussed at the May meeting	All
<b>Monthly Pop-Up Pubs</b> – 28 July, 25 August, 29 September, 27 October and 24 November.	All
<b>8. Village Hall Development</b> – possible funding source. CB informed the committee of the Oxfordshire Leading Funding organisation. The information pack has been passed on to JG for investigation on application steps.	JG
<p><b>9. Any Other Business:</b></p> <p>JG read out a letter of resignation received from RC (who left the meeting after she handed over two copies of her resignation letter). JG will write to RC expressing the thanks of the committee for her contribution to PVHMC.</p> <ul style="list-style-type: none"> <li>a. The kitchen requires a re-stock of pint glasses and ½ pint tumblers. JG will purchase.</li> <li>b. DC has asked that ‘VH publicity’ is put on the agenda for August.</li> <li>c. JG read out a letter of thanks from the Secretary of the PC on behalf of the Church Council thanking PVHMC for the donation of chairs to the Church.</li> <li>d. DC sends his apologies for the next meeting</li> </ul>	<p>JG</p> <p>JG</p> <p>CB</p> <p>Info</p> <p>Info</p>
The meeting closed at 21:53. The next meeting will be at 1930 on Tuesday 8 August 2017.	