

PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE

Minutes of Meeting 13th December 2016

Present: Chris Weavers (CW), Ken Howard (KH), Yvonne Weavers (YC), David Cook (DC), John Galloway (JG), Rosemary Cox (RC), Kim Elliott (KE)

Appointment of new Chair and Trustee: John Galloway appointed as Chairman.

Rosemary Cox agreed to become Trustee when a new insurance policy is in place that includes insurance for Trustee liability.

Minutes of meeting held 8th November 2016 approved and signed

Matters Arising:

Hall floor: CW reported that our grant application had not been successful because Piddington had already received a grant for the park benches. There is an opportunity to apply again in March. It was decided put further expenditure on the hall floor on hold, pending plans for redevelopment of the hall. In the meantime, we will test polishing a small section of the floor. **JG** to suggest a date and time

Cleaning: **KH** to arrange for the cooker to be cleaned. Comments on the state of the kitchen were noted. It was decided put further expenditure on the kitchen on hold, pending plans for redevelopment of the hall. **KH** and **CW** to investigate options for contract cleaning.

Heater repair: The heater is working. The problem appears to be the wiring. **LKT** to investigate 14th December (subsequently postponed to 3rd January).

Village Cider Economics: **DC** advised on the picture we should be able to show at the AGM. Total expenditure to date covering capital costs for 2015 and 2016 Apple days and cider production: £890.74 Revenue from cider sales at events to date: £462:00. Value of remaining 2015 cider and likely to be sold by the end of the financial year: £130.50. Village Hall proceeds from the 2016 Apple Day: £374.46 Projected total income for the year: £967.26

Updates for Hallshire website: **CW** has supplied photographs to Hazel. **CW** to report back at the next meeting.

Kitchen non-slip mats: The mats, as currently installed, present a significant trip hazard. It was decided to consider covering the whole of the kitchen and bar area. **DC** to investigate

CO₂ fire extinguisher: **JG** to discuss with Marie-Claire

Chairs with arms: CW reported that it had not been possible to trace the supplier of the red chairs. CW to ask Al and or Bev. KH to explore office furniture supplier in Bicester.

Review Village Hall Insurance: Policy due for renewal in February. DC to investigate and advise on actions required at next meeting.

Treasurers Report: CW reported a positive picture on income from bookings and from events. He indicated that we could have a £2,500 surplus of income over expenditure for the year.

CAF Bank Account: CW reported that the bank has now introduced a £5 per month administration fee. It was decided that we should explore alternative banks. DC and CW to investigate.

SSE energy advice letter: Decided that this was not relevant to the village hall.

Rubbish bins: Brown bins to be positioned by the fence. Blue and Green bins to be positioned close to the front of the hall. YW is happy to continue to put the bins out ahead of collection. JG and RC to check that bins have been put out if YW is unavailable. JG to produce notices for the bins advising users which bins to use. CW and KE to liaise on adding instructions to hiring agreement.

Events

Film Night - Friday 18th November: well received and £71 profit on the bar. Next Film Night – Friday 10th March

Pop-Up-Pub – Friday 25th November Chili Night: again, well received and thanks to the cooks and the bar staff. Total profit of £101 from the food and the bar.

Ukulele Night – Friday 16th December: Approximately 60 tickets sold so far. JG to organise bar – bottled beers and cider.

Pop-Up-Pub – Friday 30th December: Fancy Dress. JG to organise bar.

2017 Events: Prepare plans for 2017 events. Discuss and agree schedule for the whole year at the next meeting. Publish schedule early in the year.

Event costs: JG to advise on poster, labels and other production costs and be reimbursed on a regular basis.

SSE Resilience Fund – location of generator and additional storage requirements: Mario unavailable – reschedule for next meeting.

Village Hall Development: Early release of the results of the village hall questions on the CLP questionnaire not yet available.

Any Other Business

200 Club: Promotion of 200 Club at Pop-up-Pubs **YC** to prepare text. **JG** to produce A4 sized poster.

Village Hall block bookings: Discussion of actions that may be required when block bookings are not actually taken up and not paid for.

Meeting Closed: 21:35

Next meeting: Tuesday 10th January