

# 12t8<sup>TH</sup> MARCH 2016 PIDDINGTON VILLAGE HALL MANAGEMENT COMMITTEE MEETING.

Present: Marie-Claire Nixon (MC): Chris Weavers (CW): John Galloway (KG):  
Sue Roberts (SR): Kim Elliott (KE): Ken Howard (KH).

## MINUTES

50/16 Apologies None.

51/16 Minutes of meeting held 19<sup>th</sup> January 2016, approved and signed.

52/16 Matters Arising None

53/16 Treasurers Report (CW) gave his report indicating that financial year ending would show a surplus of around £3000. There were no major outstanding bills. Heather Thomas had been approached and offered to audit the books end of financial year (agreed). The 200 club gaming licence of £20 was due to Cherwell Council (agreed). Community First Oxfordshire formally ORCC which the village hall had always been a member was increasing the subscription in April to £50. (KH) explained the usefulness of this organisation to the PVHMC in the past. Agreed we continue to subscribe. (CW) asked that as a committee we have as many people as possible be signatories to our bank account. (KE) Offered to be included. The recent gift aid donation of £400 to the VH funds had now been increased by a further £100 from HMRC. Cherwell Council had requested use of the VH on 5<sup>th</sup> May 2016 and 23<sup>rd</sup> June 2016 for elections. (CW) would liaise with them and advise of VH fees for these dates.

54/16 Booking Clerk (MC) explained the present position and what is required. General discussion was had and agreed that the present committee would take turns in being the booking clerk. (MC) would

liaise with Sally Clark on how the system works and an informal meeting of the committee would be had to explain the system to each could take a turn in booking VH functions and enquiries.

55/16 AGM date Discussion on a suitable date knowing the Parish Council had already booked the 10<sup>th</sup> and 17<sup>th</sup> May. Agreed VH AGM would be on Tuesday 3<sup>rd</sup> May at 7.30 p.m. The committee would meet prior to this time. Refreshments would be available after the meeting.

56/16 VH Lighting and Window Replacement (SR) had obtained and circulated the various specifications as supplied by the 3 electrician's. These were discussed at length. (JG) suggested and all agreed that a visit from the preferred electrician be made to confirm that the lighting proposed was adequate to cover the entire main hall without blind spots and shadows (SR) would make such an appointment. It was approved in principle that the lighting and window replacement estimates would be awarded to. (KH) stated that the funding application as far as he could say was being discussed by TOE2 week prior to Easter and hopefully we would know if successful by month end.

57/16 Spring Clean after a discussion agreed the date would be Sunday 24<sup>th</sup> April at 10 a.m. (SR) would draw up a list of items required and information for help would be distributed around the village. Refreshments would be laid on.

58/16 Friends of Village Hall carried forward to next Agenda.

59/16 VH Functions (MC) outlined the quiz night event 19<sup>th</sup> March, after a discussion agreed that children under 16 tickets would £3. Adults £5 to include food. Tables for quiz teams would be for 4 or 8 people. Prizes discussed and agreed. There would be a raffle

(JG) would order and arrange collection of the beer. (CW) would do a stock check on wines etc. required and (KH) would purchase. Agreed another quiz night be held in November 2016, (MC) would approach certain villagers who had offered their services. (KE) suggested that thought be given to a Race Night: Spanish Night and a Line dance night. Agreed that (KE) obtain information on these for the next meeting. (JG) had spoken to XT Brewery with a view of holding a beer festival in the VH. He had received a positive reply from them. Agreed that weekend of 27<sup>th</sup>/28<sup>th</sup> August be possible dates for this festival, XT would be approached regarding these dates and procedure in organisation.

60/16 Marquee Update (CW) outlined Pantry discussion held the night before and gave an account of options that were available to replace the damaged/broken VH marquee, which was VH property. A discussion took place and was agreed that the VH Committee did not wish to make a claim on their insurance for a number of reasons. It was suggested that The Pantry be asked to either replace the damaged items or replace the whole marquee, by way of covering the cost by cheque to the PVHMC who would then order either parts or a new marquee. It was understood the difference between new parts and a new Marquee was very little. (KH) would liaise with The Pantry group.

61/16 Any Other Business (MC) and (JG) had a conversation with the Parish Council chair regarding a shed for their equipment to be stored in the VH grounds. It was to be a 10 by 8 foot shed to be sited next to our own sheds. Discussion had and approved for this item to be set up on VH grounds. The proviso was that not before the spring clean on 24<sup>th</sup> April as the area to be used was in need of tidying up.

(MC) stated that she had at last finalised the takeover of the paly area and accounts on behalf of the VH she and Sandra Paisley would be that committee.

Meeting closed at 9.30 p.m. Next meeting Tuesday 12<sup>th</sup> April 2016 at 7.30 p.m.